

ADVERTISEMENT OF VACANT POSTS AT SOUTH WEST GAUTENG TVET COLLEGE INTERNAL & EXTERNAL ADVERT

The following vacancies currently exist at South West Gauteng TVET College. Please note that, unless indicated otherwise, the employer of these posts will be the Department of Higher Education and Training, although the appointed staff member/s will have their place of work at the indicated sites of South West Gauteng TVET College.

1. CIVIL STAFF POSITION

1.1 Campus Manager (PL5) Roodepoort Campus – REF: CM/RDPT/01/2026

Salary Scale:

- PL5: R657 492.00 per annum (excluding benefits)

2. PUBLIC SERVICE POSTS

2.1 Assistant Director (SL9): Internal Audit and Quality Assurance – Head Office
REF: ASD/IAQA/01/2026 (Re-Advert)

2.2 Payroll Officer (SL7) – Head Office
REF: HO/PO/01/2026 (Re-Advert)

Salary Scales:

- SL9: R487 197.00 – R573 897.00 per annum (excluding benefits)
- SL7: R338 106.00 – R398 277.00 per annum (excluding benefits)

3. COLLEGE COUNCIL POST

3.1 Executive Member: Business Development Manager (SL11) Head Office – REF: BDM/OP/SWGC/2026

Salary Scale:

- SL11: R896 436.00 – R1 059 105.00 per annum

4. OCCUPATIONAL PROGRAMMES (COLLEGE COUNCIL CONTRACT POSTS)

4.1 ICT Facilitator (REQV 13/14) – Head Office
REF: OP/ICT/GT/2026

4.2 Driving Simulator Facilitator (REQV 13/14)
Head Office – REF: OP/CDS/GT/2026

4.3 Facilitator: Hairdresser (REQV 13/14)
Roodepoort Campus – REF: OP/HAI/ROD/2026

4.4 Facilitator: Chef (REQV 13/14)
Roodepoort Campus – REF: OP/CHEF/ROD/2026

4.5 Facilitator: Fitter and Turner Trade – Molapo Campus (Soweto) – REF: FLT/FTT/MOL/2026
The benefits will be in line with DPSA benefits, and not Employment of Educator Act (EEA benefits)

4.6 Facilitator: Welder Trade – Molapo Campus
REF: OP/WEL/MOL/2026

Salary Scales:

- REQV 13: R281 319.00 per annum plus benefits
- REQV 14: R366 051.00 per annum plus benefits

5. COLLEGE COUNCIL CONTRACT POSTS

5.1 Senior Administration Officer: Occupational Programmes (SL8) Head Office – REF: SAO/OP/HO/2026

5.2 Senior Administration Officer: Workplace Based Learning Coordinator (SL8) Head Office – REF: SAO/OP/HO/2026

5.3 Administration Officer – Job Placement Officer (SL 7) X 3 Posts Dobsonville, Roodepoort and Molapo Campus
REF: SAO/OP/HO/2026

Salary Scales:

- SL8: R413 001.00 – R486 501.00 per annum plus benefits
- SL7 R338 106.00 – R382 959.00 Per annum plus Benefits

NOTE: All shortlisted candidates, including the SMS, shall undertake entry assessments. One All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Successful candidate will be required to write a competency assessment, sign an annual performance agreement, disclose his/her financial interest and be subjected to security clearance and qualification.

For any further information on the positions advertised, please refer to our website: www.swgc.co.za

- Applications should be sent to the Head Office and must be submitted with a fully completed, initialized, and originally signed NEW Z83 form obtainable from any Public Service Department. Failure to initialize, originally sign and date the Z83 form will result in the application being rejected and it must be accompanied by a comprehensive Curriculum Vitae, uncertified ID Copy, qualifications and transcripts.
- Please send a separate application for each post, clearly state the correct reference number and the position you are applying for.
- Only shortlisted candidates will be required to submit originally certified copies of qualifications with academic records/transcripts and other relevant supporting documents on or before the day of the interview following communication from the HR Office.
- Foreign qualifications must be accompanied by a SAQA evaluation report.
- If you have not been contacted within six months after the closing date, please consider your application as unsuccessful.
- Successful candidates will be subjected to a vetting and financial disclosure process (criminal record, citizenship, qualification verification and employment verification).
- The College reserves the right to withdraw any of the mentioned adverts.

Re-Advertised posts: Candidates who previously applied for the posts are encouraged to re-apply.

Closing Date: 24 July 2026 at 13:30

Any applications received after the above-mentioned date will not be considered.

Applications for the above positions should be hand delivered or posted to the address below:

The Human Resources Unit, South West Gauteng TVET College, 1822a Molele Street, Cnr Koma Road, Molapo, Soweto, 1818

Any queries regarding the above positions may be directed to:

Mr. Thando Khuse (010 141 1020) // Mr. Ramagodi T Dikotla (010 141 1060) // Ms. Mmatshupo Phokanoka
and Ms. Lebo Masango (010 141 1035 / 1015)

NO emailed or faxed applications will be accepted.