

GENERAL INFORMATION

USE ANY DEVICE TO APPLY ONLINE, I.E. CELLPHONE, LAPTOP, & AMP, ETC.

YOU WILL NEED GOOD WI-FI, ALTERNATIVELY, YOU CAN APPLY AT ANY CAMPUS RESOURCE CENTRE

STEP 1

Career Guidance/ Placement Test

STEP 2

Fill out the online application form. It is compulsory to answer all questions

STEP 3

You will receive a student (ref) number. This is not an indication that you have been accepted

STEP 4

Login with the Student Number & Pin you created (Keep Login details safe)

STEP 5

Accept student terms and conditions and code of conduct

STEP 6

Upload documents:

- Certified copy of the latest results/ qualification
- Certified copy of the Identity document
- Attached medical statement from a registered doctor

if you have any disability or ongoing medical condition that will require you to seek special assistance from the College

Foreign Students:

- Certified Copies of Passport
- Valid Study Permit
- SAQA Approved Foreign Qualification

STEP 7

Carefully select a course/ programme you are applying for and Campus it is offered

STEP 8

The college will process the application and inform you of the outcome Declined/Accepted

STEP 9

Student accept / decline the invitation to Register

STEP 10

REGISTRATION PROCESS

- Login using your student number and pin (student portal)
- Click on 'registration'
- Click on 'I accept rules and regulations' before you can continue
- Click 'submit registration'
- Subject selection (click on 'save')
- Choice of study (full-time or part-time) remember to 'save/accept'
- Summary of cost and subject selection 'save/accept'
- Print a proof of registration (pdf), sign and submit to the campus

STEP 11

- Collection of Books
- Student Card
- Classes Commence