

South West Gauteng College (SWGC) is a Public Further Education and Training institution operating under the auspices of the Department of Higher Education and Training (DHET) and the Gauteng Department of Education (GDE) in terms of the Further Education and Training College Act, Act No. 16 of 2006. The college is accredited by Umalusi and several Sector Education and Training Authorities (Seta's) to offer education and training, mostly in the FET band (NQF level 2 to 4). Some programmes are offered in the Higher Education band i.e. the Report 191 and Distance Learning.

VISION

To be the Benchmark FET College in the provision of quality Education and Training in South Africa

MISSION

To innovatively mobilize all College resources to ensure excellence in our delivery and be ISO consistent in our service

SWGC VALUES AND BELIEFS

The College Council, Management and Personnel of SWGC commits to the following values:

- The principle of Batho Pele with an emphasis on client care and uBuntu
- The principle of a better life for all
- Upholding the culture of learning, teaching and service delivery
- Professional Conduct
- Mutual Respect
- Good Governance
- Non-racialism and Non-sexism
- Redress
- Honesty and Integrity
- To inspire students

PROCUREMENT

In order to comply with the requirements of the PFMA Act 1 of 1999 and to ensure compliance with the PPPFA (Preferential Procurement Policy Framework Act) of 2000 and its regulations and the revised PPPFA 2011, the South West Gauteng College ("SWGC") hereby invites prospective suppliers to register on the college's supplier database in order to give equal opportunity to do business with the college. Our intention is to promote HDI's, B-BBE, SMME's and people with disabilities are encouraged to apply. Suppliers registered on the SWGC supplier database are requested to update their information by submitting any changes on their profiles, valid Tax clearance certificates and B-BBEE certificates.

RATIONALE FOR EMPOWERMENT

- Economic advancement.
- Higher growth path is not possible without B-BBEE.
- Skills, low levels of entrepreneurship and low income are major constraints to economic growth. Human and social dimension are important given our historical legacy

Registration of Interest to Provide Goods and Services

By completing and submitting this form you hereby grant permission to the SWGC to capture this data as part of its vendor database profile. Completion of the form does not in any way guarantee any contracts whatsoever, but said information will be included on the SWGC vendor database.

A. Business Details

Registered Business Name

Trading Name

Location

Subsidiary

Yes

No

if yes, Holding Co. Name

B. Address

PHYSICAL

Building/Complex Name City /	<input type="text"/>	Town	<input type="text"/>
Street Name and Number Province	<input type="text"/>		<input type="text"/>
Suburb Country	<input type="text"/>		<input type="text"/>
		Postal Code	<input type="text"/>

POSTAL

P.O. Box / Pvt. Bag Province	<input type="text"/>	<input type="text"/>
City / Town County	<input type="text"/>	<input type="text"/>
		Postal Code

C. Contact Details

COMPANY DETAILS

Area Code First Name

Telephone Surname

Facsimile Position

Website Telephone

Email Facsimile

CONTACT PERSON DETAILS

Email

Cellular

D. Business Overview

Type of Company

Sole Trader
 Partnership
 Close
 Ltd
 Pty Ltd
 others

If Other (please specify)

Core Business (specialty)	<input style="width: 100%;" type="text"/>		
Please provide details of the services or products you offer	<input style="width: 100%;" type="text"/>		
Vat Registration No. (if applicable)	<input style="width: 100%;" type="text"/>		
Business Registration No.	<input style="width: 100%;" type="text"/>		
SARS Tax Registration No.	<input style="width: 100%;" type="text"/>		
No. of Branches	<input style="width: 25%;" type="text"/>	No. of Subsidiaries	<input style="width: 25%;" type="text"/>

E. Background

Date of Establishment	<input style="width: 50px;" type="text"/>		
No. of active business years in Municipal Area	<input style="width: 50px;" type="text"/>	Branches in other regions	<input style="width: 100px;" type="text"/>
No. of active business years in RSA	<input style="width: 150px;" type="text"/>	International	<input style="width: 100px;" type="text"/>
Main services performed in the last 5 years (please list)	1. <input style="width: 100%;" type="text"/>		
	2. <input style="width: 100%;" type="text"/>		
	3. <input style="width: 100%;" type="text"/>		

F. References

	Name of Client	Contact Person	Contact Number
1.			
2.			
3.			
	Joint Venture Partners (if applicable)	Joint Venture Contact Person	Joint Venture Contact Number
1.			
2.			
3.			
G.			

Declaration

I understand that should my business be awarded a contract, said contract offered will be subject to the information given on this form being correct.

Any misrepresentation of facts may lead to disqualifications. Should such misrepresentation be uncovered after commencement of contracted work, the SWGC reserves the right to terminate the contract and recover all payments made to the business.

Full Name: Please tick box to confirm that you have fully understood and agree with the above statement. Initials:

.....
Signature Date

Broad Based Black Economic Empowerment (BBBEE) Status

SWGC is committed to social transformation. The College targets SMMEs & BEE enterprises when procuring services and products from vendors. This is done in line with the Preferential Procurement Policy Framework Act (5 of 2000) and its regulations as aligned to the Broadbased Black Economic Empowerment Act, (53 of 2003), as amended.

Definition of Terms

Black People: means African, Coloured, Indian or Chinese persons who are natural persons and

- are citizens of the Republic of South Africa by birth or descent; or
- are citizens of the Republic of South Africa by naturalisation before the commencement date of the Constitution of the Republic of South Africa Act of 1993; or
- became citizens of the Republic of South Africa after the commencement date of the Constitution of the Republic of South Africa Act of 1993, but who, for the Apartheid policy that had been in place prior to that date, would have been entitled to acquire citizenship by naturalisation prior to that date

Broad Based Black Economic Empowerment: this means the economic empowerment of all black people through diverse but integrated socio-economic strategies that include:

- increasing the number of black people that manage, own and control enterprises and productive assets;
- facilitating ownership & management of enterprises & productive assets by communities, workers, cooperatives & other collective enterprises;
- human resources and skills development;
- archiving equitable representation in all occupational categories and levels in the workshop;
- preferential procurement; and
- investment in enterprises that are owned or managed by black people.

Disability: the definition of persons with disabilities as contained in the employment equity act is used. It means employees who have a long term or recurring physical or mental impairment, which substantially limits their prospects of entry into, or advancement in employment. The total number of employees with disabilities (irrespective of race or gender) is expressed as a percentage of the total number of employees (irrespective of race or gender) in all levels of the organisation.

B-BBEE Rating

Please tick next to your B-BBEE Level and attach your accredited B-BBEE certificate

Criteria & BBBEE Rating	90/10	80/20	Please Tick
Level 1 contributor: 100% and above	10	20	
Level 2 contributor: 85 – 100%	9	18	
Level 3 contributor: 75 - 85%	8	16	
Level 4 contributor: 65 - 75%	5	12	
Level 5 contributor: 55 – 65%	4	8	
Level 6 contributor: 45 – 55%	3	6	
Level 7 contributor: 40 – 45%	2	4	
Level 8 contributor: 30 – 40%	1	2	
Non – Compliant			

Entities with annual turnover less than R5 million to submit an accounting officer's letter; or a letter from a verification agency accredited by the South African Accreditation System (SANAS); or a registered Auditor or SARS letter confirming turnover.

Turnover

State company latest annual turnover

Additional Information

1.1.1 Ownership held by black shareholder%

1.1.2 Ownership held by black female shareholders %

Disclosure of Interests

Conflict of interest includes:

- direct or indirect ownership by SWGC employees or members of the council and its committees, their spouses or immediate family in a contractor or supplier (service provider) which is, or intends to do business with the SWGC;
- the SWGC employees or members of the council and its committees, their spouses or immediate family serving as an officer, director, employee, committee member, agent, representative or consult, to any current supplier or to any other organisation that does business with SWGC
- SWGC employees or member of the council and its committees, their spouses or immediate family receiving fees, commissions or other compensations from suppliers or service providers; and
- SWGC employees or member of the council and its committees, their spouses or immediate family receiving gifts, hospitalities, entertainment or other courtesies from suppliers or potential suppliers.
- Amounts received by the SWGC employees or members of the council and its committees, their spouses or immediate family that are more than R1000 in the form of fees, donations, gifts must be disclosed.

Disclosure form:

Do SWGC members of the council and its committees, employees, their spouses or immediate family have any direct / indirect interest in your company?

No
 Yes

(if yes, complete the following)

Name of Person	Nature of Relationship	Extent of Financial Interest

Do SWGC members of the board or council and its committees, employees, their spouses or immediate family currently serve as an officer, director, partner, employee, committee member, agent, representative, or consultant to your company?

No
 Yes

(if yes please specify)

Name of Person	Current Position	No. of Years	Remuneration Receive

Have SWGC members of the board or council and its committees, employees, their spouses or immediate family received any fees, commissions or other compensations from your company within the last year?

No
 Yes

(if yes, complete the following)

Name of Person	Nature of Benefit	Approximate Value

Have SWGC members of the board or council and its committees, employees, their spouses or immediate family received any fees, commissions or other compensations from your company within the last year?

No Yes

Name of Person	Description of Assistance / Sponsorship	Value of Assistance / Sponsorship

Have SWGC members of the board or council and its committees, employees, their spouses or immediate family received any gifts, hospitalities, entertainment or any other such gratuities from your company within the last year?

No Yes

(if yes, complete the following)

Name of Person	Type of Gratuity	Approximate Value

I understand that should my business be awarded a contract, said contract offered, will be subject to the information given on this form being correct.

Failure to disclose Conflict of interest information amounts to misrepresentation. Should any misrepresentation be uncovered after commencement of contracted work, the SWGC reserves the right to terminate the contract and recover all payments made to the business.

.....
Signature

.....
Date

Checklist

Please submit the following documents as an attachment

DOCUMENTS REQUIRED	PLEASE TICK
1. Original and valid tax clearance certificate	
2. Original and valid B-BBEE Certificate indicate status level of contribution	
3. Company Profile with at least three references from previous clients	
4. Certified copies of identity documents of company directors	
5. Latest three months bank statement with bank stamp	
6. Relevant accreditation (cibd, seta, coc, etc) if applicable	
7. Company registration form	
8. Completed Database Form	
9. "CSD" (Central Supplier Database Report)	